Date \_\_\_Click or tap to enter a date.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Click or tap here to enter text.

Local Address \_Click or tap here to enter text. Home Address \_Click or tap here to enter text.

\_Click or tap here to enter text. \_Click or tap here to enter text.

Local Phone \_Click or tap here to enter text. Emergency Contact \_Click or tap here to enter text.

E-mail Address\_Click or tap here to enter text. Emergency Phone \_Click or tap here to enter text. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many hours per week do you want to work? Enter text.

Number Semesters Remaining at ISU \_Enter text.\_\_\_ Major Click or tap here to enter text.

Is your grade point average above 2.0? [ ]  Yes [ ]  No Are you taking 6 or more credits? [ ]  Yes [ ]  No

Did you receive a College Work Study award? [ ]  Yes [ ]  No CWS Allocation $ (if known)\_Enter text.

Will you be working for another department on campus while working at the library? [ ]  Yes [ ]  No

I have experience with: [ ]  Searching in databases [ ]  Customer service [ ]  Working in a library

**Employment History**

*List previous work experience, begin with most recent. (Include all previous ISU employment.)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employment Dates** | **Name and Address of Employer** | **Type of work; duties** | **Supervisor** | **Phone Number** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

May we contact your previous supervisors as references? [ ]  Yes [ ]  No

If no, please list which employers we may not contact: Click or tap here to enter text.

**Scheduling Information**

Below is the General Schedule that the Meridian Library is going to follow as a trial period. As we are a new library, these hours may change based on user need.

Monday- Thursday 7:00 a.m. – 8 p.m.

Friday 7:00 a.m. – 5:00 p.m.

Saturday 9:00am to 3:00pm

Sunday Closed

Please indicate in the box the hours that you WILL BE available for work**. Note: this is not representative of the Meridian library’s actual operating hours, just potential future operating hours.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Mon** | **Tues** | **Wed** | **Thur** | **Fri** | **Sat** |  |
| 7:00-8:00 |[ ] [ ] [ ] [ ] [ ] [ ]  7:00-8:00 |
| 8:00-9:00 |[ ] [ ] [ ] [ ] [ ] [ ]  8:00-9:00 |
| 9:00-10:00 |[ ] [ ] [ ] [ ] [ ] [ ]  9:00-10:00 |
| 10:00-11:00 |[ ] [ ] [ ] [ ] [ ] [ ]  10:00-11:00 |
| 11:00-12:00 |[ ] [ ] [ ] [ ] [ ] [ ]  11:00-12:00 |
| 12:00-1:00 |[ ] [ ] [ ]  [ ]  |[ ] [ ]  12:00-1:00 |
| 1:00-2:00 |[ ] [ ] [ ] [ ] [ ] [ ]  1:00-2:00 |
| 2:00-3:00 |[ ] [ ] [ ] [ ] [ ] [ ]  2:00-3:00 |
| 3:00-4:00 |[ ] [ ] [ ] [ ] [ ] [ ]  3:00-4:00 |
| 4:00-5:00 |[ ] [ ] [ ] [ ] [ ] [ ]  4:00-5:00 |
| 5:00-6:00 |[ ] [ ] [ ] [ ] [ ] [ ]  5:00-6:00 |
| 6:00-7:00 |[ ] [ ] [ ] [ ] [ ] [ ]  6:00-7:00 |
| 7:00-8:00 |[ ] [ ] [ ] [ ]   |  | 7:00-8:00 |
| 8:00-9:00 |[ ] [ ] [ ] [ ]   |  | 8:00-9:00 |

Is there any other information you need to share about your availability?

\_Click or tap here to enter text.

**Please answer the following questions:**

1. What professional skills do you have that we should know about? For example, you can list software knowledge, teaching or training experience, customer service experience, literature/database searching, or any other background you think is relevant:

\_Click or tap here to enter text.

1. What excites or interests you about the idea of working in the library?

\_Click or tap here to enter text.

1. The library position will include time spent at the front reference desk. If someone asks you a question for which you do not know the answer, what would you do?

\_Click or tap here to enter text.

**Please email your completed application to Kristin Whitman, at** **whitkri5@isu.edu****. You will receive an acknowledgement email within 48 hours confirming that your application was received. If for some reason you do not receive this email, you may call Kristin at 208 373 1817 to follow up.**