

## UNIVERSITY LIBRARY COMMITTEE

Minutes, Saturday November 8, 2014

**ATTENDING:** Anna Hiller (Chair), Jeff Brookman, Ryan Faulkner, Vitit Kantabutra, Regina Koury (Secretary), Kofi Saahene, Daniel Sheldon, and Karl Bridges (Interim Dean, Library).

**Excused:** Stephanie Christelow, Rebecca Hoover, Julie Melton, Melissa Norton, Patrice Pratoomratana, Tara Steward, G. Jean Thomas.

**Guests:** Sandra Shropshire, Associate University Librarian for Collection Development & Special Projects  
Jenny Lynne Semenza, Associate University Librarian for Public Services.

Minutes from April 11<sup>th</sup>, 2014 were approved.

### **BUSINESS:**

#### **1. New Members Introduction—Anna Hiller**

Introductions of new and returning members were made.

#### **2. Interlibrary Loan—the move to ILLiad—Jenny Lynne Semenza:**

Library will be rolling out new Interlibrary Loan (ILL) system ILLiad and ILL services are still free for ISU students, faculty and staff. Most university libraries are using ILLiad. In house training for ILL staff will happen over Thanksgiving break. Difference from the old system is the initial set up of your personal account. How do we get the word out? Open for suggestions. Ideas: email ULC representatives, who will email department chairs, train ULC members in December, put instructions on the web, deputize trained library staff/liaisons to train departments. Library is also purchasing a new scanner. Though understaffed, our ILL services are at the national level for turnaround time. With ILLiad library will eventually be able to identify trusted service libraries, so ILL requests automatically routes to them first. ILL services will be closed during Christmas Break. Suggestions were made to send notifications about it to News/Notes, Bulletin Boards, post on library web, at computer labs, send announcement to ULC which will send it to department chairs.

#### **3. New Databases—Sandra Shropshire:**

Every year library projects journal inflation increase to library budget. It is 8% right now. If all the bills are received towards the end of the fiscal year, library occasionally finds pot of uncommitted one time money to spend. Library group: Database Evaluation and Selection Committee, meets and starts working in January to prioritize the list, get feedback from faculty, look at pricing, licenses, etc. The list of one time library collection purchases occurring at the end of FY14 was shared. Resources on that list slant away from sciences. Science publishers do not put out archival collections. Business and Science have high inflation and one time money comes from Social Sciences budget savings. These savings are onetime money and can't be used to purchase ongoing subscriptions. The resources bought with one time money are digital, with no restrictions on use (available on and off campus), have usage stats. Library page provides links to those resources under general:

<http://www.isu.edu/library/research/dbalpha.shtml> and also under subject specific guides:

<http://www.isu.edu/library/research/subjects.shtml> Library also advertises their addition in the Library News blog and Facebook.

A question of Shakespeare Folio came up. Library looked into having it on the loan, but strict security and cost prohibited library from doing it.

#### **4. Building update—Jenny Semenza:**

Jenny distributed library building map. It's been almost 1.5 years since the carpeting project started and almost 7 years after initial proposal. Unfortunately during those years the estimate was never updated, so the library basement will not get carpet and orange carpet will stay in Special Collections. Earthquake bracing will happen on 1-3 floors only, with holes being drilled into concrete. That will put us up with a minimal code of State of Idaho. Drilling will be incredibly loud. In preparation for that library already moved/ shrank reference collection and got rid of almost 3 tons of debris: old or broken equipment and furniture, etc. While there are no changes on the 2<sup>nd</sup> floor planned, 3<sup>rd</sup> floor will have the biggest changes. All Government Documents have been located next to each other, all periodicals will be moved to avoid dead ends, the INL journals will be integrated into collection and the call number order will be swapped so that it starts in the front. Library also will add study tables into the periodical area. With earthquake bracing, stacks will be closed and tented for dust. Library staff will do book/periodicals retrieval. Facilities will be sending out announcements and library will post news on the web page, bulletin boards. December 12<sup>th</sup> is the official closing of bidding. Parallel to earthquake bracing, library will be removing carpet. If bid does not include carpet for the 3<sup>d</sup> floor, drilling may start as early as December 24<sup>th</sup>. If bid includes carpet for the 3<sup>rd</sup> floor, add 6-8 weeks to that. ULC and library staff invited to participate in a contest to guess which day the drilling will actually start. So far: Jeff- March 15<sup>th</sup>, Regina- February 1<sup>st</sup>, Anna- February 27<sup>th</sup>. The winner of the contest will receive a \$25 gift certificate to Amazon. Library is looking into buying new furniture, furniture with plug-ins, outlets. Library also put in a request for fixing HVAC (about 6 million dollars), ceiling, electrical.

#### **5. Author Event—Jenny Semenza/Sandra Shropshire:**

ISU Faculty Showcase of Scholarly and Creative works 2014 event was held on October 22<sup>nd</sup> at Marshall Rotunda, Stephens Performing Arts Center. All evidence of scholarly work for 2013: books, articles, presentation, music scores, theater performances, etc. was taken from Activity Insight. Attendance for event was sparse. That might be due to other events going on that week: accreditation visit, World Series, also publicity did not get out to media. The event is planned for next year and it probably will be moved to off campus to avoid cost of expensive rent and catering. 206 people produced scholarly research in 2013. Faculty joined forces with students on some articles. There were 2 featured speakers at the event: 2012 Outstanding Researcher Maria Wong and 2014 Outstanding Researcher Erika Kuhlman. The idea for the event was to recognize faculty who created research and give encouragement to new faculty. Additional support for the event came from the Provosts Office and the Office of Research. Dr. Woodworth-Ney attended the event.

#### **6. Bylaws Revision—Anna Hiller:**

The plan is to have a draft of bylaws by the end of semester. Please look at the present draft and email Anna any changes you have. ULC needs to define its role, number of representatives. Future meeting dates:

Friday, November 14<sup>th</sup> at 3:00 pm

Friday, December 12<sup>th</sup> at 3:00 pm

Friday, January 23<sup>rd</sup> at 3:00 pm  
Friday, March 6<sup>th</sup> at 3:00 pm  
Friday, April 24<sup>th</sup> at 3:00 pm

Meetings are scheduled in Conference Room 112a, first floor of the Library.

**7. Dean's update—Karl Bridges:**

Library is doing OK: we have support of the President and the Provost. Library received onetime money which will be used to replace public computers. More details to come next week.

A lot of publishers have confidentiality clause on what library staff can discuss. More info to come next week.