

UNIVERSITY LIBRARY COMMITTEE

AGENDA – December 12, 2014

ATTENDING: Anna Hiller (Chair), Jeff Brookman, Stephanie Christelow, Ryan Faulkner, Rebecca Hoover, Vitit Kantabutra, Regina Koury (Secretary), Julie Melton, Melissa Norton, Patrice Pratoomratana, Kofi Saahene, Daniel Shelden, Tara Steward, G. Jean Thomas, and Karl Bridges (Interim Dean, Library)

Guests: Jenny Semenza, Teresa Warren

AGENDA:

1. Interlibrary Loan System and Training—Jenny Semenza/Teresa Warren:
2. Bylaws—Ann Hiller:
3. Dean's update—Karl Bridges:
4. Other

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Minutes, December 12, 2014

ATTENDING: Anna Hiller (Chair), Jeff Brookman, Stephanie Christelow, Rebecca Hoover, Vitit Kantabutra, Regina Koury (Secretary), Julie Melton, Melissa Norton, Patrice Pratoomratana, Kofi Saahene, Daniel Shelden, Tara Steward, G. Jean Thomas, and Karl Bridges (Interim Dean, Library)

Excused: Ryan Faulkner.

Guests: Jenny Semenza, Associate University Librarian for Public Services/Building Manager.

Minutes from November 8th and November 14th 2014 were approved.

BUSINESS:

1. Interlibrary Loan System and Training—Jenny Semenza:

Jenny distributed handouts on new Interlibrary Loan system: ILLiad coming in January 2015. ILL services will be suspended over Christmas Break as library staff is installing new service. Nice thing about ILLiad is that once you create an account, you can track status of the ILL request. Additionally library can purchase books based on lending requests. Information about new ILL service will go out to Bulletin Boards and Karl will send out an end of semester update. Instructions have been also put on all outgoing ILL materials.

2. Bylaws—Anna Hiller:

Anna sent out Mission Statement of bylaws for comments via Google Drive. Items such as acquisitions, allocations, acquiring new technology, operations (e.g.: library hours, delivery of library items on campus) were added to ULC advisory capacity. Suggestions were made to address how many staff representatives should be on committee in bylaws. Anna will send another draft and continue working on bylaws in the New year.

3. Dean's update—Karl Bridges:

Karl will send a letter with updates to ULC at the end of the semester. For the brief updates at this meeting: Elsevier: journal cancellations based on usage. This is due to failed negotiations with the publisher. Library will now have control over budget, no more being locked in a 5 year contract. Karl is aware of few journal titles which cannot be cancelled due to their inclusion in the faculty contract. Access to cancelled journals is available via Interlibrary Loan. ILLiad: new Interlibrary loan system is coming in January 2015. Building update: The bid has closed and the paperwork is now in the hands of DPW in Boise. In the Spring and Summer expect to see continuing physical improvements such new furniture, new digital information displays, and, through a bequest, a new space on the 3rd floor – the Humberger Room -- which will provide an excellent quiet space for study. We are also being told that glass in the front of the building will be replaced to meet modern safety standards and there will be some upgrades to the heating systems. Budget/One time money: We received \$184,000 in new ongoing

money to our base for this fiscal year. This money went immediately to cover inflation in materials. We received \$80,000 in one time money. We are spending \$25,000 on replacing all the computers in the public area on the first floor. The rest will go to purchase of one-time materials.