

## University Library Committee

Minutes: April 21, 2012

The meeting was called to order by Chair Neil Tocher. Others in attendance were Martine Beachboard, Elizabeth Damstrom, Debra Easterly, Marjanna Hulet, Vitit Kantabutra, Linda Leeuwrik, Kathleen McCulloch, Jean Thomas, Regina Koury for Cathy Gray and Library Dean Sandra Shropshire. Todd Davis, Kevin Cleveland (sent his proxy), Josephine Garibaldi, Charles "Rick" Williams were excused.

Minutes from February 24 were approved.

### BUSINESS:

- 1. Budget update:** While 3% enrollment increase means flat budget (no cuts), it is still not good because of the yearly journal inflation. Sandi requested and received additional \$270,000 inflation money. It was granted on the basis that the new allocation plan will be in place.
- 2. Allocation Plan:** Sandi introduced the draft of the allocation plan, which has been approved in concept.. Dr. Vailas essentially likes the concept of the allocation plan but would like for it to make sense for the non-campus audience. He passed a message from SBOE that the state funding supports instruction; and it's up to faculty to get research money. Sandi explained Katz, used for the allocation plan, as an externally validated standard to use. Some of the problems in Katz are that certain categories are missing: e.g.: Pharmacy. Standards for disciplines such as Pharmacy need to be identified and used instead of Katz. Sandi is going ahead, pricing all journals in Katz and will look at getting rid of subscriptions not noted in this or another standard. She will also be introducing this allocation plan to the Deans and will be soliciting help with identifying journals specific for disciplines. She will see what percentage can be supported by the library, and if anything is left, then it will be allocated using the formula (e.g. average journal price, FTE, etc). Sandi mentioned self-supporting programs (e.g. Physician Assistant Program) which support their own library needs.
- 3. Web of Science:** Sandi explained where library money comes from: state money and indirect cost (library gets 2% of 53% of indirect cost). In the library's budget, half of the state money goes to people, other half to collections. The overhead fund has been growing at about \$80,000 a year. Sandi explained how it was used in the past. In discussing the allocation plan with Dr. Vailas, she made a counter proposal for supporting disciplines across the board by subscribing to all three parts of Web of Science: *Science Citation Index*, *Social Sciences Citation Index* and *Arts & Humanities Citation Index*. *Arts & Humanities Citation Index* is a new collection for us; we haven't been subscribing to it before.
- 4. Staffing update:** Library lost staff, but not staff lines. There are 5 open positions. AUL for Systems has been filled and there will be 3 months' overlap to let Janet Warnke work to ease the new AUL for Systems in. Next step is filling Head of Collection Management position and Director of IHSL. Sandi is looking at the possibility of the Director of IHSL position being a Meridian position, since we don't have representation there yet (for instance Idaho Falls have 2

FTE). Leonard Hitchcock has been called into service (60%) through this summer and into next year. Kristi Austin was called into full time service, after volunteering to go into 60% service before. Library will be looking to fill Head of Special Collections position.

5. **Career Path Internship:** This is the first year library will be participating in CPI's. Several library staff put proposals through: Philip Homan requested a History student to work on Kitty Wilkins project, Sandi requested a marketing student to work on promoting image of the library, and Regina Koury requested a marketing student to promote library events. There is no separate CPI allocation for the library; we are included in the Provost's general allocation, along with the museum.

Sandi also talked about Spencer Jardine teaching Information Literacy 1 credit, 8week class. The plan is for it to become a 3 credit, semester long class, fulfilling General Education Requirement Objective 8: Information Literacy .

6. **Member replacements:** Neil Tocher will be happy to continue chairing the committee, which is OK with everyone. There are 9 open positions on the committee: Emma Doupe, Cathy Gray, Marjanna Hulet, Sandra Knighton, Linda Leeuwrik, Kathleen McCulloch, Joel Mingura, Jean Thomas and Charles "Rick" Williams. Normally Sue Roth would contact departments with information about expiration term.

The meeting adjourned at 11:15 am.