

## UNIVERSITY LIBRARY COMMITTEE (ULC) MINUTES

9/26/08; 4:00 – 5:35 p.m.

### PRESENT:

C. Baxter, CHAIR; K. Flowers, *ex officio*; Marcia Francis for K. Austin, D. Beard, N. Devine, A. Holland, J. Groom, T. Letzring, P. Park, L. Smith, and A. Zielinski.

Guests: Sandra Shropshire, Library's AUL for Technical Services; Leonard Hitchcock, Emeritus AUL for Collection Development; Library Bibliographers: Mary Lou Beran, Beth Downing, Cathy Gray, Ruiling Guo, Janet Higgins, Spencer Jardine, Karen Kearns, Cheryl Sebold, Jim Teliha, and Pam Van Vleck

### APPROVAL OF MINUTES:

T. Letzring moved, D. Beard seconded, a motion to approve the minutes of the April 18, 2008, meeting. Motion approved by unanimous vote.

### BUSINESS:

#### 1. Introduction of Chair

K. Flowers introduced Colden Baxter as the 2008-2009 Chair of the University Library Committee, and Jim Teliha, the Library's new Associate University Librarian for Public Services. K. Flowers also noted Kristi Austin, the Library's ULC representative and Secretary, was unable to attend, so Marcia Francis was substituting for her at this meeting.

#### 2. Introduction of New Members

C. Baxter introduced the new ULC members present at the meeting: Nancy Devine, Andrew Holland, and Angela Zielinski. Other ULC members introduced themselves.

#### 3. Web of Science

K. Flowers explained the Library has received no increase to the portion of the University's grant overhead funding it receives, although the topic is still under discussion. It had been hoped these additional monies would be available to pay the annual subscription renewal of Web of Science (WOS) due in October. K. Flowers requested the ULC approve funding the WOS renewal (approximately \$45,000) from existing grant overhead funding the Library receives for this year. Usage statistics for number of search sessions and searches indicate WOS is being searched often, but it is not possible to differentiate between the numbers of faculty versus students searching it. D. Beard moved, C. Baxter seconded, a motion to approve the Web of Science renewal be funded with grant overhead funds the Library currently receives. The motion passed with nine members in favor and one abstaining.

#### 4. Allocations

S. Shropshire reviewed Dr. Vailas' directive that the Library revise the allocation process it uses to distribute collection monies between University subject areas. She distributed four handouts that reviewed specific activities completed during the summer and possible future steps to take. L. Hitchcock provided an historical overview of previous unsuccessful efforts to develop formulas for allocating monies. S. Shropshire asked for guidance from ULC members regarding what future steps are needed. The ensuing discussion touched on several topics including program accreditation needs, the University's health mission and the potential for a medical school, importance of books versus journals in various disciplines, upcoming identification of program-based peer institutions, and the challenges of journal categorization.

C. Baxter moved, D. Beard seconded, a motion that the Library expand its review of book profiles to all subject areas and forward that data to Blackwell by Thanksgiving, the results to be available early in the Spring Semester. Motion approved by unanimous vote.

L. Smith moved, T. Letzring seconded, a motion that the Library create abbreviated instructions for journal categorization and ask departments/colleges to complete this categorization during faculty meetings. Motion approved by unanimous vote.

#### 5. Next Meeting

Several ULC members have conflicts with the scheduled October meeting date, so potential topics to be discussed at the next meeting were reviewed. It was decided the October meeting would be canceled. The next meeting will be held on November 14 at 4:00 p.m.

#### ADJOURNMENT:

D. Beard moved, L. Smith seconded, a motion to adjourn the meeting. Motion approved by unanimous vote. Meeting was adjourned at 5:35 p.m.

Respectfully submitted,  
Marcia Francis

Documents distributed:

[Review of Vailas' Charge](#), Summer 2008 Activities, Future Steps

[Appendix A](#), Possible Interpretations of Results from Book Profile Refinement Project

[Appendix B](#), Letter Introducing Situation and Journals Categorization Project

[Appendix C](#), Instructions for Assigning Journals to Categories (Spring 2008)