# UNIVERSITY LIBRARY COMMITTEE: Minutes 

Friday, October 15, 2010
Approved 11/12/2010
Chair Kathleen McCulloch opened the meeting at 3:33pm in room B6 in the library basement. Others in attendance were Martine Beachboard, Glenda Carr, Josephine Garibaldi, Cathy Gray, Rishika Haynes, Andrew Holland, Sandra Knighton, Linda Leeuwrik, Bill MacLachlan, Sandra Shropshire, Jean Thomas, Neil Tocher, Spencer Wagner, and Vitit Kantabutra arrived when his class ended, about 3:50. AUL Jim Teliha attended as a guest.

Spencer Wagner moved to accept the minutes of the September 24, 2010 meeting as sent out via e-mail. Neil Tocher seconded the motion and the minutes were approved.

New members Josephine Garabaldi (Humanities B, Theatre/Dance), Rishika Haynes (Graduate Representative, Engineering \& Applied Science), Bill MacLachlan (Staff Council, Campus Recreation), Spencer Wagner (Undergraduate Representative) were introduced and welcomed to the committee.

## OLD BUSINESS

## Review By-laws

Kathleen brought up the review of ULC by-laws with respect to the reorganization of the university colleges. Neil suggested that no action should be taken until we are sure the reorganization is done and secure. Linda said she reviewed the by-laws and the reorganization plan, and that since the representation is not defined by college, but rather by departments/areas/ disciplines, the ULC committee by-laws do not need to be changed. If there are changes necessary, we will be notified and deal with them.

## Status of Development of Wish Lists from Departments

McCulloch asked Sandra to explain to the newcomers about the wish lists, which she did. Each representative in ULC could recruit requests from their departments. Andrew Holland suggests that the requests be submitted through library liaisons, although the ULC representatives will help recruit suggestions. Sandra asked if Cathy would send the list of liaisons and bibliographers to the ULC members, which she will. Kathleen suggested the ULC members submit their "wish list" items to her, she will forward them to Sandra. Those representatives sharing areas, such as the humanities can easily divide their departments upon receipt of the liaison list.

## NEW BUSINESS

## Budget Review

Sandra was asked to review the budget for the ULC with spreadsheet information on handouts she distributed. She explained the allotment of state funds are divided into three major departments, and further divided into subdivisions. For each of these areas, amounts for FY 2008, 2009, 2010, projected 2011 are listed for comparison purposes. FY 2011 will be filled in with actual amounts as progress through year. She explained the following major changes:

- Staff salaries remain steady, although Financial Tech and University Budget Officer positions were filled for only half a year or less, and the UBO continues to be quarter time, shared with another department.
- Contracts/Licensing includes databases, OPAC, communications and phones which experienced a big change because of an adjustment to the billing cycle.
- OCLC First Search access is through the OrbisCascade Alliance, which is a consortium of Washington, Idaho and Oregon academic library systems to cooperatively purchase
products for an annual fee of $\$ 600$. So far we have saved $\$ 20,000$ and gained access to materials we used to get through subscriptions as separate institutions.
- Collection budget for this year is $\$ 2.77$ million total allocation and expenses have remained steady, with the ability to prepay certain subscriptions.
- Computers are purchased with collection funds to access the collection and catalog, and maintain records.
- Binding repairs are still important for books, but it is often cheaper to replace damaged copies. Use of electronic editions lessens the demand for binding print journals.
- Electronic resources change often occurs with databases and electronic resources as we find better alternatives, such as when we decided to get NetVantage instead of Mergent for the business programs. Web of Science was purchased with non-state funds previous to FY2010 and the subscription continues through December 2011, but will not be able to afford it after December 2011. This may be paid from overhead account, which are funds received through the Office of Research.
- APS (American Periodical Series) provides electronic access to journals published since $19^{\text {th }}$ century, and was a one-time purchase in FY 2010.
- Journals amount for FY 2010 is deceiving because the library failed to receive invoices for approximately $\$ 120,000$ of journals, although vendors were notified; it hasn't been resolved. The amount projected for FY 2011 is realistic. The library has been able to prepay journals through this year, but probably will not be able to prepay for all subscriptions next year. Sandra anticipates cancelling journals for FY 2011, but will wait for the budget allocations before any official announcements are made.
- Local funds come to the library from various sources listed below.
o Donations are usually from alumni and retiring faculty, but funds are provided from other sources as well.
o Fines/fees, copy machines and vending machines in the library
o Fund raising events from FOOLS, such as the miniature golf and bake sale last spring
o Bannock County for Law Library is maintained at the ISU library. The bills come to the library and are processed and paid. Bannock County reimburses the amount. Some cutbacks are under negotiation, as the county hasn't been able to reimburse the full amounts.
- Grant Overhead is an estimated amount which comes to the library through the Office of Research at a rate of two percent of all grants approved and received. The library is notified of the actual amounts monthly through Banner updates.
- Endowments are few and listed on the budget pages. Most of the endowments are for specific areas of study. The amounts budgeted to spend are the interest amounts, which fluctuate with the interest rates.

Someone asked for additional information about the "adopt a journal" program. Sandra will develop a flyer/brochure on this and endowments, which will be posted on library webpage. Also, print copies will be available for ULC members to distribute and for various offices on campus to use in their fundraising efforts.

Neil moved for the ULC to endorse the budget and Jean Thomas seconded the motion, which passed unanimously.

McCulloch asked how the Meridian facility is doing, and what resources they might have on their wish list. Sandra explained that the library is shared with the Renaissance High School Library. There is no library staff from ISU, they rely on Renaissance High School staff for assistance. The collection has no budget, but began with donations from faculty and extras from the Oboler Library. Idaho Health Sciences Library staff have been purchasing electronic
resources with department funds, and are doing what they can. Glenda described limited hours of library access, and often materials are taken out for classroom use. For the last couple years they had to tolerate the high schools standard of monthly fire drills, which changed this year, now fire drills are done annually. The situation is not optimal, but working.

Collection Development Allocation Formula Sandra said she took Andrew's suggestion of weighting the formula for "mission critical" department and she still felt it was problematic. Andrew suggested a negative exponent be used in the weighting process, which Sandra will try.

Chair Kathleen McCulloch reminded everyone of the next scheduled meeting on November 12, and the meeting was adjourned at 4:30.

# BYLAWS OF THE UNIVERSITY LIBRARY COMMITTEE (ULC) IDAHO STATE UNIVERSITY 

April 2, 1984
Revised and Approved: November 13, 2009
DRAFT TO REVISE, April 17, 2010

## ARTICLE 1: NAME AND REPORTING CHAIN

The official name of this committee is the "University Library Committee." This committee is a subcommittee of the Curriculum Council, which is a Council of the Faculty Senate.

## ARTICLE 2: PURPOSE

The functions of this committee include the following:

1. Approve distribution of book budgets for all campus units and provide recommendations.
2. Encourage timely expenditures for books.
3. Discuss and make recommendations concerning policy for reduction or expansion of Library budgets for all campus units.
4. Discuss and make recommendations concerning policy for setting Library departmental budgets for books.
5. Discuss and make recommendations concerning policy for periodical purchase and review of use.
6. Act as University Library Committee policy reporters to departments and colleges. Establish contact with departmental liaisons and report to committee on suggestions or problems.
7. Establish communication with departments and help engender positive attitudes toward the Library. Help explain internal workings of the Library to departments.
8. Support Library and Library staff in working for budget increases and other matters of mutual concern.
9. Act as an advisory group for the University Librarian

## ARTICLE 3: MEMBERSHIP, SELECTION, AND RECALL

The committee is composed of - seventeen (17) voting members from the following constituencies:

Business (1), Education (1), Engineering (1), Health Related Professions (1), Humanities (2), Natural Science (1), Pharmacy (1), Physical Sciences (1), Research Centers (1), Social Sciences (2), College of Technology (1), Library Faculty (1), Undergraduate Student (1), Graduate Student (1), Gouncil of Professional Employees-or Classified Employees Council (1). Staff Council (1).

A constituency is defined as the permanent members of the unit or organization.
The University Librarian is an ex-officio, non-voting member.

Faculty members are elected or appointed by the faculties of the designated constituencies during the spring semester. The length of a faculty member's term is three (3) years. Since terms are staggered among the membership, approximately $1 / 3$ of the members retire each year. In constituencies with multiple representation, only one member of a department may serve at any one time. Mid-term vacancies will be filled by appointment of the Dean for the remainder of the unexpired term. Such appointments are to be made from the faculty of the constituency suffering the vacancy.

A formally selected faculty member may serve a second term. Additional terms are permissible once the faculty member is off the committee for a minimum of one year. Exceptions can be made at the college level.

The Council of Professional Employees (COPE) and the Classified Employees Council (CEC) representatives are-The Staff Council representative is appointed by those organizations-to serve a one-year terms with eligibility to serve a second term. The Graduate and Undergraduate representatives are chosen annually by the ASISU Student Senate.

Regular attendance at meetings is strongly encouraged. Excessive absences may subject a member to recall.

## ARTICLE 4: OFFICERS AND MEETINGS

A Chair is elected annually in the last meeting of the spring semester. The previous Chair conducts the election of officers in the last meeting of the spring. The duties of the Chair are to prepare agendas, to call meetings and to conduct the business of the committee between meetings. The term of office for the Chair is 1 year.

A minimum of two (2) meetings is to be held each year, one in the fall for evaluation of expenditure of the departmental book budgets, the other in the spring for approval of departmental book budgets and election of the new chair. Additional meetings are held when appropriate. Any two (2) members may request a meeting within 15 working days of the request unless the $15^{\text {th }}$ day falls during a regularly scheduled break for summer session or Christmas holidays. Then the next regularly scheduled meeting must consider the substance of the request.

## ARTICLE 5: MINUTES, QUORUM, AND VOTING

Minutes are kept for each meeting and prepared in accordance with the format set by the Faculty Senate and are submitted in a timely manner to the Curriculum Council for review and approval/acceptance. The Curriculum Council forwards accepted minutes to the Faculty Senate for its review and approval/acceptance. The Secretary (library staff member) keeps records and circulates minutes and notices of meetings.

A quorum consists of 9voting members. Only informational meetings shall be held without a quorum. Members must be present to vote; absentee or proxy votes will not be accepted. E-mail voting may be implemented for some topics if deemed necessary and appropriate by the Chair.

A majority vote of those in attendance is required for passing a motion.

## ARTICLE 6: STANDING SUBCOMMITTEES

None

## ARTICLE 7: BYLAWS AMENDMENT PROCESS

These bylaws may be amended by a majority vote of the voting membership. No amendment to the bylaws may be introduced and voted upon in the same meeting. At least 9 votes are needed to amend the bylaws. The Faculty Senate may override Curriculum Council and University Library Committee bylaw changes in accordance with the Faculty Senate Bylaws (Article VII, Section II).

## ARTICLE 8: BUSINESS ITEMS

The membership initiates new business for the committee. Items and or policies not completed by the end of the academic year will be evaluated by the Chair of the committee to determine if they will be continued the subsequent year.

# BYLAWS OF THE UNIVERSITY LIBRARY COMMITTEE (ULC), IDAHO STATE UNIVERSITY 

April 2, 1984
Revised and Approved: April 17, 2010

## Name, Role and Mission

The name of this group is the University Library Committee. Its role and mission is as follows:

1. Approve distribution of book budgets for all campus units and provide recommendations.
2. Encourage timely expenditures for books.
3. Discuss and make recommendations concerning policy for reduction or expansion of Library budgets for all campus units.
4. Discuss and make recommendations concerning policy for setting Library departmental budgets for books.
5. Discuss and make recommendations concerning policy for periodical purchase and review of use.
6. Act as University Library Committee policy reporters to departments and colleges. Establish contact with departmental liaisons and report to committee on suggestions or problems.
7. Establish communication with departments and help engender positive attitudes toward the Library. Help explain internal workings of the Library to departments.
8. Support Library and Library staff in working for budget increases and other matters of mutual concern.
9. Act as an advisory group for the University Librarian

## Membership

The committee is composed of eighteen (18) voting members from the following constituencies:

Business (1), Education (1), Engineering (1), Health Related Professions (1), Humanities (2), Natural Science (1), Pharmacy (1), Physical Sciences (1), Research Centers (1), Social Sciences (2), College of Technology (1), Library Faculty (1), Undergraduate Student (1), Graduate Student (1), Staff Council (1).

A constituency is defined as the permanent members of the unit or organization.
The University Librarian is an ex-officio, non-voting member.

Faculty members are elected or appointed by the faculties of the designated constituencies during the spring semester. The length of a faculty member's term is three (3) years. Since terms are staggered among the membership, approximately $1 / 3$ of the members retire each year. In constituencies with multiple representation, only one member of a department may serve at any one time. Mid-term vacancies will be filled by appointment of the Dean for the remainder of the unexpired term. Such appointments are to be made from the faculty of the constituency suffering the vacancy.

A formally selected faculty member may serve a second term. Additional terms are permissible once the faculty member is off the committee for a minimum of one year. Exceptions can be made at the college level.

The Council of Professional Employees (COPE) and the Classified Employees Council (CEC) representatives are appointed by those organizations to serve one-year terms with eligibility to serve a second term. The Graduate and Undergraduate representatives are chosen annually by the ASISU Student Senate.

Regular attendance at meetings is strongly encouraged. Excessive absences may subject a member to recall.

## Officers and Their Duties

A Chair is elected annually in the last meeting of the spring semester. The previous Chair conducts the election of officers in the last meeting of the spring. The duties of the Chair are to prepare agendas, to call meetings and to conduct the business of the committee between meetings. The Secretary (library staff member) keeps records and circulates minutes and notices of meetings.

## Meetings

A minimum of two (2) meetings is to be held each year, one in the fall for evaluation of expenditure of the departmental book budgets, the other in the spring for approval of departmental book budgets and election of the new chair. Additional meetings are held when appropriate. Any two (2) members may request a meeting within 15 working days of the request unless the $15^{\text {th }}$ day falls during a regularly scheduled break for summer session or Christmas holidays. Then the next regularly scheduled meeting must consider the substance of the request.

A quorum consists of one-half of the voting membership. Only informational meetings shall be held without a quorum.

## Amendment of Bylaws

These bylaws may be amended by a majority vote of the voting membership.

Idaho State University Library Budget Summary Report





| Code | Description | 2008 FY | 2009 FY | 2010 FY | 2011 FY | 2011 FY | Comments |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| (Current year) |  | Actual | Actual | Actual | Projected | Actual | (Current year only) |  |  |  |
|  | EJOURNALS |  |  |  |  |  |  |  |  |  |
|  | ACS Chem Jour Chem, Pharm | 0.00 | 3,267.00 | 0.00 | 3,430.00 |  | 3267 for 08; efee on | ly, other charge | s w/jrnls |  |
|  | Access Newspaper Archive | 800.00 | 800.00 | 1,200.00 | 1,260.00 |  | hold renewal |  |  |  |
|  | ADIS (Pharmacy) [Pharm] | 25,000.00 | 27,500.00 | 27,500.00 | 28,875.00 |  |  |  |  |  |
|  | Ann Reviews 1-Time BF | 5,000.00 | 0.00 | 0.00 | 0.00 |  |  |  |  |  |
|  | APS | 0.00 | 0.00 | 54,040.00 | 0.00 |  | one time |  |  |  |
|  | Blackwell Journal Package [STM] | 9,349.00 | 9,816.45 | 10,405.00 | 10,925.00 |  |  |  |  |  |
|  | Computing Reviews[CIS, Engr,Math] | 550.00 | 575.00 | 575.00 | 603.00 |  |  |  |  |  |
|  | Duke Journal Package [Human] | 2,487.00 | 2,636.00 | 2,768.00 | 2,906.00 |  |  |  |  |  |
|  | IEEE [Engr, Physics] | 19,987.00 | 22,450.00 | 23,165.67 | 24,323.00 |  | usage incr |  |  |  |
|  | Idaho St Journal Archive | 0.00 | 0.00 | 0.00 | 800.00 |  | no inv 080910 |  |  |  |
|  | JSTOR[Arts\& Sci, Ecol, Bot] | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |  | AS-4000, Ec.Bot-2000 |  |  |  |
|  | Kluwer Journals[STM] | 0.00 | 12,011.21 | 6,620.00 | 6,951.00 |  | pd08,09 in 09 |  |  |  |
|  | Muse Journal Package [Human] | 15,295.00 | 16,560.00 | 17,190.00 | 18,049.00 |  | one-time grant 27k |  |  |  |
|  | PsycArticles[Coun, Psych] | 11,125.00 | 22,223.75 | 11,845.00 | 12,437.00 |  | pd09,10 in 09 |  |  |  |
|  | SIAM/Locus [Math] | 100.00 | 100.00 | 100.00 | 105.00 |  |  |  |  |  |
|  | EJOURNALS Total: | 95,693.00 | 123,939.41 | 161,408.67 | 116,664.00 | 0.00 |  |  |  |  |
|  | INDEXES |  |  |  |  |  |  |  |  |  |
|  | America H\&L[History] | 9,275.00 | 9,924.00 | 6,515.00 | 6,840.00 |  | ORBIS FY10 |  |  |  |
|  | Anthro Lit [Anthro] | 4,038.00 | 4,161.00 | 0.00 | 2,067.00 |  | comb w/Anthrolndex | , online only OR | RBIS FY11 |  |
|  | Bio \& Genealogical Index | 788.00 | 828.00 | 828.43 | 869.00 |  |  |  |  |  |
|  | Biosis [Biology, KCHP] | 38,445.00 | 41,136.00 | 38,769.00 | 40,707.00 |  |  |  |  |  |
|  | CCH Health \& HR | 3,220.00 | 0.00 | 0.00 | 0.00 |  |  |  |  |  |
|  | CCH Tax [Acctg, Fin] | 3,206.00 | 3,399.00 | 3,603.00 | 3,783.00 |  |  |  |  |  |
|  | Dissertation Abs | 4,440.00 | 9,670.00 | 5,010.00 | 5,260.00 |  | pd09,10 in 09 |  |  |  |
|  | EGLI | 0.00 | 0.00 | 0.00 | 0.00 |  | cancelled FY08 |  |  |  |
|  | GeoRef [Geol, GeoTech] | 4,483.00 | 4,796.00 | 2,243.00 | 2,555.00 |  | FY10 11 pmts for 10 | .ORBIS |  |  |
|  | Historical Abs [History] | 8,825.00 | 9,925.00 | 10,421.00 | 10,942.00 |  |  |  |  |  |
|  | HRAF (Arch And Ethnog)[Anthro] | 2,690.00 | 5,380.00 | 2,690.00 | 2,824.00 |  |  |  |  |  |
|  | Hum/SocSci Retro (UALC) | 785.00 | 785.00 | 785.00 | 824.00 |  |  |  |  |  |
|  | Inspec[Engr, Physics] | 18,444.00 | 19,735.00 | 21,116.00 | 22,594.00 |  | 7\% inc |  |  |  |
|  | LitFinder[Engl,Thea/Dance] | 1,279.00 | 1,343.00 | 1,343.12 | 1,410.00 |  |  |  |  |  |
|  | MathSciNet[Math] | 8,560.00 | 8,851.00 | 8,851.00 | 9,293.00 |  |  |  |  |  |
|  | MLA [Engl,Lang\&Lit, CRS,The/Dan] | 6,950.00 | 7,437.00 | 7,808.00 | 8,198.00 |  | 7\% inc |  |  |  |
|  | Music Index [Music] | 535.00 | 2,942.00 | 3,089.00 | 3,243.00 |  |  |  |  |  |
|  | Philosopher's Index [Philos] | 1,950.00 | 2,008.00 | 2,008.00 | 2,108.00 |  |  |  |  |  |
|  | PsycInfo [Couns, Psych] | 13,200.00 | 13,860.00 | 14,414.00 | 11,198.00 |  | ORBIS |  |  |  |
|  | Pub Docs MF[PolySci, History] | 1,895.00 | 1,895.00 | 1,895.00 | 1,989.75 |  |  |  |  |  |
|  | Reader's Guide Retro: Maint (UALC) | 356.00 | 356.00 | 356.00 | 374.00 |  |  |  |  |  |
|  | Sci Finder [Chem, Pharm] | 23,325.00 | 48,595.00 | 23,325.00 | 24,491.00 |  |  |  |  |  |
|  | Worldwide Pol Sci Abs | 3,300.00 | 3,465.00 | 0.00 | 0.00 |  | cancelled |  |  |  |
|  | Web of Science[Sciences, SocSci] | 0.00 | 0.00 | 54,890.00 | 0.00 |  |  |  |  |  |
|  | INDEXES Total: | 159,989.00 | 200,491.00 | 209,959.55 | 161,569.75 | 0.00 |  |  |  |  |
|  | INDEXES WITH FULL TEXT |  |  |  |  |  |  |  |  |  |
|  | Academic Universe | 16,888.00 | 16,066.00 | 16,066.00 | 16,869.00 |  |  |  |  |  |
|  | CINAHL [KCHP, Pharmacy] | 4,120.00 | 4,367.00 | 4,126.50 | 1,936.00 |  | Nursing pays 50\% / | ORBIS FY 11 |  |  |
|  | Cochrane Library [KCHP, Pharmacy] | 1,796.00 | 2,560.00 | 2,714.00 | 2,849.00 |  |  |  |  |  |
|  | Congressional Universe [PolySci] | 4,813.00 | 4,579.00 | 4,579.00 | 4,807.00 |  |  |  |  |  |
|  | CQ Weekly | 1,209.00 | 1,334.00 | 1,332.00 | 1,398.00 |  | upgrade; 1152 ongo |  |  |  |
|  | EconLit[Econ, Business] | 2,550.00 | 2,703.00 | 2,554.00 | 2,681.00 |  | 6\% incfor 10 |  |  |  |
|  | Ebsco LiLI Replacement | 53,367.00 | 28,442.00 | - 0.00 | 0.00 |  |  |  |  |  |
|  | Ebsco - Package | 28,133.00 | 29,540.00 | $\bigcirc 49,874.00$ | 52,368.00 |  |  |  |  |  |
|  | GeoScienceWorld [Geo, GeoTech] | 7,092.00 | 15,566.00 | 10,332.00 | 11,675.00 |  | tier adj. inc 13\% til fy | y12 |  |  |
|  | Gov Periodicals Universe | 1,531.00 | 0.00 | 0.00 | 0.00 |  | cancelled |  |  |  |
|  | MD Consult/Clinics [KCHP] | 17,252.00 | 18,201.00 | 19,202.00 | 20,162.00 |  | addl 3k to Pulling, 12 | 200 to PAG in F | Y07 |  |
|  | MD Consult/MD ConsulttKCHP, Pharm.] | 21,000.00 | 22,155.00 | 23,374.00 | 24,542.00 |  | Status uncertain in F | F08 |  |  |
|  | SportDiscus[SptSci,The/Dan,KCHP] | 5,110.00 | 5,416.00 | 5,118.00 | 5,373.00 |  | added FT; 6\% inc |  |  |  |
|  | Stat Universe | 6,248.00 | 5,946.00 | 5,946.00 | 6,481.00 |  | 9\% incr |  |  |  |
|  | Wilson (UALC) [Art] | 4,121.00 | 2,595.00 | 2,725.00 | 2,861.00 |  | canc all but Art FT F | y08; Hum Ab C | anc |  |
|  | New Electronic Databases | 0.00 | 0.00 | 0.00 | 0.00 |  |  |  |  |  |
|  | INDEXES W/FULL TEXT Total: | 175,230.00 | 159,470.00 | 147,942.50 | 154,002.00 | 0.00 |  |  |  |  |
|  | ELECTRONIC RESOURCES TOTAL: | 550,244.00 | 610,966.52 | 651,055.99 | 566,052.75 | 0.00 |  |  |  |  |



| Code | Description | 2008 FY | 2009 FY | 2010 FY | 2011 FY | 2011 FY | Comments |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| (Current year) |  | Actual | Actual | Actual | Projected | Actual | (Current year only) |  |  |  |
|  | SUBJECT AREA: |  |  |  |  |  |  |  |  |  |
|  | Books | 282,594.00 | 270,284.00 | 302,261.97 | 310,037.00 |  | FY10 transfer in \$ |  |  |  |
|  | Prepayment Books |  |  |  |  |  |  |  |  |  |
|  | Standing Order Books | 53,762.00 | 66,657.00 | 57,201.00 | 57,200.00 |  |  |  |  |  |
|  | Subj Area Bks Total: | 336,356.00 | 336,941.00 | 359,462.97 | 367,237.00 | 0.00 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | Subject Area Journals PREPAY |  |  |  |  |  |  |  |  |  |
|  | Prepay Ebsco (ALIB01) |  |  |  |  |  |  |  |  |  |
|  | Prepay Harrassowitz (ALIB01) | 150,000.00 | 0.00 | 250,000.00 | 100,000.00 |  |  |  |  |  |
|  | Subject Area Journals CREDITS |  |  |  |  |  | Payments made in p | previous FY |  |  |
|  | Credit from Harrassowitz |  |  |  |  |  |  |  |  |  |
|  | Paid from ALIB01 | $(100,000.00)$ | $(150,000.00)$ | (250,000.00) | $(250,000.00)$ |  | 250 K pd 10 and ben | nefitted 10 |  |  |
|  | Paid from LLIB02 |  |  |  |  |  |  |  |  |  |
|  | Paid from LLIB03 | (70,000.00) | 75,000.00 | $(75,000.00)$ | 0.00 |  |  |  |  |  |
|  | Paid from ALIB04 | $(10,000.00)$ | (100,000.00) | 0.00 | 0.00 |  |  |  |  |  |
|  | Extra savings from prepayment | $(5,150.00)$ | $(7,000.00)$ | 5,014.00 | $(3,800.00)$ |  |  |  |  |  |
|  | Credit from Ebsco |  |  |  |  |  |  |  |  |  |
|  | Paid from ALIB01 |  |  |  |  |  |  |  |  |  |
|  | Paid from LLIB02 |  |  |  |  |  |  |  |  |  |
|  | Paid from LLIB03 |  |  |  |  |  |  |  |  |  |
|  | Paid from ALIB04 |  |  |  |  |  |  |  |  |  |
|  | Extra savings from prepayment |  |  |  |  |  |  |  |  |  |
|  | Subject Area Journals | 1,187,038.00 | 1,257,044.00 | 998,340.00 | 1,031,103.00 |  | 10\% cut-FY11 est in | cl 150K Wiley | ot invoicd F | Y10 |
|  | Subject Area Journals Total: | 1,151,888.00 | 1,075,044.00 | 928,354.00 | 877,303.00 | 0.00 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | SUBJ AREA Total: | 1,488,244.00 | 1,411,985.00 | 1,287,816.97 | 1,244,540.00 | 0.00 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | Copyright - Fees | 2,923.00 | 873.00 | 1,601.00 | 1,600.00 |  | Moved from 020 |  |  |  |
|  | Copyright - Journals | 377.00 | 377.00 | 377.00 | 400.00 |  | Moved from 020 |  |  |  |
|  | Marcive Docs | 4,948.00 | 5,090.00 | 5,298.00 | 0.00 |  | moved to LLIB02 in | FY11 |  |  |
|  | Marcive Author | 3,405.00 | 4,513.00 | 3,371.00 | 0.00 |  | moved to LLIB02 in | FY11 |  |  |
|  | Post/Hndl/xchanges (BKs) | 5,384.00 | 4,429.48 | 3,840.00 | 5,000.00 |  |  |  |  |  |
|  | Post/Hndl/xchanges (Per/SOs) | 33,192.00 | 34,796.00 | 32,008.00 | 36,500.00 |  | 30352+1656 |  |  |  |
|  | Blackwell Echo E-Books | 0.00 | 0.00 | 0.00 | 0.00 |  | to ER |  |  |  |
|  | UL'S RESERVE |  | 0.00 | 0.00 | 80,000.00 |  |  |  |  |  |
|  | ACQUISITIONS TOTAL: | 2,343,813.00 | 2,350,811.51 | 2,208,898.96 | 2,240,271.75 | 0.00 |  |  |  |  |
|  |  | 2,334,474.12 |  |  |  |  | QB Acquisition Tot |  |  |  |
|  | Total Capital Expenditures | 2,396,239.13 | 2,420,887.08 | 2,266,520.05 | 2,260,271.75 | 0.00 |  |  |  |  |
|  |  | 2,386,900.25 |  |  |  |  | QB Capital Final To | tal |  |  |
|  | CAPITAL CONTINGENCY: | 156,424.87 | 337,076.92 | 16,527.30 | 16,757.25 | 0.00 | Total Revenue - Tot | al Expenses |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| TOTAL State Funds |  |  |  |  |  |  |  |  |  |  |
|  |  | 2008 FY | 2009 FY | 2010 FY | 2011 PFY | 2011 FY | 2.5\% for Capital |  |  |  |
|  | Total State Revenue | 5,152,041.70 | 5,486,799.01 | 4,803,344.90 | 4,768,404.61 | 0.00 | Sal, Fr, Irr, Tr, Com, | MS, Cap |  |  |
|  | Total State Expenses | 4,932,622.69 | 5,170,804.86 | 4,712,404.78 | 4,741,571.86 | 0.00 | Sal, Fr, Irr, Tr, Com, | MS, Cap |  |  |
|  | Total Contingency | 219,419.01 | 315,994.15 | 90,940.12 | 26,832.75 | 0.00 |  |  |  |  |


| Code | Description | 2008 FY | 2009 FY | 2010 FY | 2011 FY | 2011 FY | Comments |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| (Current year) |  | Actual | Actual | Actual | Projected | Actual | (Current year only) |  |  |  |
| Other Funds LLIB01 LLIB02 LLIB03 LLIB04 LLIB11 |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | ON-GOING OTHER FUNDS |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | Other Funds |  |  |  |  |  |  |  |  |  |
|  | Revenue |  |  |  |  |  |  |  |  |  |
| LLIB02-135 | Gifts and Donations (Proj) | 10,513.50 | 2,297.71 | 2,417.75 | 2,500.00 |  | 10k 1-time |  |  |  |
| LLIB02-130 | Fines and Fee's (Proj) | 29,440.45 | 28,057.15 | 26,221.80 | 27,000.00 |  | reduced by 3000 for promo acct LLIB01 |  |  |  |
| LLIB02-125/425 | Copyright Fees recovered | 369.50 | 0.00 | 582.10 | 100.00 |  |  |  |  |  |
| LLIB02-120/420 | Comp Searching Service (Proj) | 49.00 | (43.00) | 136.71 | 200.00 |  |  |  |  |  |
| LLIB02-145 | Misc Receipts | 5,105.20 | 10,937.58 | 10,800.17 | 10,000.00 |  |  |  |  |  |
| LLIB02-146 | ELS Foreign Student Fees | 4,432.67 | 4,075.00 | 6,526.68 | 6,500.00 |  | Foreign student usage fees, ESC Program |  |  |  |
| LLIB02-150 | U of I (University Place) | 2,740.00 | 0.00 | 3,280.00 | 3,200.00 |  | Libr. services to Uofl students |  |  |  |
| LLIB02-111 | Other |  |  | 1,344.65 | 500.00 |  | booksale/none in 2011 |  |  |  |
| LLIB02-115 | Vending from Student Lounge | 1,152.84 | 973.12 | 1,107.12 | 1,100.00 |  |  |  |  |  |
| LLIB02-140/440 | Interlibrary Loan (Proj) | 2,786.93 | 2,410.00 | 1,307.13 | 2,000.00 |  | less \$1 fee \# of requests $\times$ \$ |  |  |  |
| LLIB01 | Promotion | 0.00 | 0.00 | 3,511.63 | 2,400.00 |  |  |  |  |  |
| LLIB11 | Friends - FOOLS | 3,842.93 | 3,755.75 | 5,223.16 | 4,000.00 |  |  |  |  |  |
| LLIB03 | Library Grant Overhead | 75,663.59 | 70,000.00 | 117,244.98 | 80,000.00 |  | 2\% From ISU Grant.ck out marcias actual overhead \$ |  |  |  |
| LLIB02- | Overhead Lib Grants (53\%) |  | 0.00 |  |  |  |  |  |  |  |
| LLIB02-175 | County Law Lib Paymt | 53,855.52 | 30,080.21 | 26,000.00 | 26,000.00 |  | wash with expense (No \$ received in FY07) |  |  |  |
| LLIB02- | Recovered ILL Postage |  |  | 0.00 | 0.00 |  |  |  |  |  |
| LLIB02-165/450 | Physicians Assistant Program | 3,000.00 | 0.00 | 0.00 | 0.00 |  | 3750 to books, 1250 misc |  |  |  |
|  | Total Revenue | 192,952.13 | 152,543.52 | 205,703.88 | 165,500.00 | 0.00 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | Expenditures |  |  |  |  |  |  |  |  |  |
|  | MISC ALLOCATIONS: |  |  |  |  |  |  |  |  |  |
| LLIB01-257 | Campus Development | 771.10 |  | 0.00 | 0.00 |  | moved to LLIB02-212 |  |  |  |
| LLIB02-210 | Candidate Searches | 11,581.42 | 6,997.86 | 0.00 | 2,500.00 |  | Systems Librarian? |  |  |  |
| LLIB02-204 | Courier System | 0.00 | 0.00 | 0.00 | 0.00 |  |  |  |  |  |
| LLIB02-300 | Departmt Alloc (except Admin \& IF) | 7,612.91 | 15,470.14 | 4,227.03 | 9,000.00 |  | FY10/much taken from ALIB01 |  |  |  |
| LLIB02-227 | Exhibits | 210.98 | 151.82 | 231.59 | 200.00 |  | see ALIB01 also, Promotion |  |  |  |
| LLIB02-259 | Fish Tank Maint | 1,580.40 | 2,198.25 | 340.00 | 400.00 |  | \$85 every 3 months per new agreement (FY10) |  |  |  |
| LLIB11 | Friends - FOOLS | 2,820.37 | 3,556.01 | 1,802.32 | 2,000.00 |  |  |  |  |  |
| LLIB02-311 | General Supplies |  | 6,166.50 | 3,875.20 | 7,500.00 |  | 7500 inALIB01 |  |  |  |
| LLIB02-310 | IF Materials \& Supplies | 352.41 | 0.00 | 148.40 | 200.00 |  |  |  |  |  |
| LLIB02-208 | IHSL Outreach | 0.00 | 0.00 | 0.00 | 0.00 |  | Funded from MOUs |  |  |  |
| LLIB02-230 | Lib Fines Refunds | 408.50 | 437.67 | 430.75 | 500.00 |  |  |  |  |  |
| LLIB02-258 | Lib Development | 1,697.99 | 2.97 | 2,815.16 | 2,200.00 |  | Foundation Mailings, etc. |  |  |  |
| LLIB02-212 | Lib Sponsored Events | 0.00 | 547.05 | 3,147.34 | 3,000.00 |  | Promotion |  |  |  |
| LLIB02 | Meridian Books |  |  | 20.05 |  |  | from Voyager |  |  |  |
| LLIB02 | Murdock, Larry Spec Coll |  |  | 1,750.00 |  |  | from Voyager |  |  |  |
| LLIB02-218 | National Library Week | 56.50 |  | 0.00 | 0.00 |  | moved to LLIB02-212 |  |  |  |
| LLIB01- | Promotion (UL Acct) | 320.00 | 0.00 | 0.00 | 0.00 |  | Postage |  |  |  |
| LLIB02-215 | Searching Taxes | 98.51 | 2.53 | 0.00 | 0.00 |  |  |  |  |  |
| LLIB02-226 | Shredding Services | 409.28 | 414.23 | 229.60 | 400.00 |  |  |  |  |  |
| LLIB02-209 | Staff Devel / Recept Supplies | 1,434.42 | 655.55 | 507.19 | 2,000.00 |  | Promotion |  |  |  |
| LLIB02-256 | Staff Development (UL Acct) | 1,031.74 | 521.68 | 1,537.95 | 2,000.00 |  | Promotion |  |  |  |
| LLIB02 | Staff Memorials |  |  | 63.82 |  |  | from Voyager |  |  |  |
| LLIB02-211 | Travel |  |  | 143.00 | 2,000.00 |  | Dean? |  |  |  |
|  | MISC ALLOC Total: | 30,386.53 | 37,122.26 | 21,269.40 | 33,900.00 | 0.00 |  |  |  |  |






