

AGENDA
UNIVERSITY LIBRARY COMMITTEE
Friday, November 12, 2010

PLEASE SEND ELECTRONIC COPIES OF YOUR HANDOUTS TO
Sue Roth at rothsusa@isu.edu.

APPROVE MINUTES: October 15, 2010

INTRODUCTION OF NEW MEMBERS: Janet Loxterman, Biological Sciences, substitute for Rick Williams

OLD BUSINESS:

NEW BUSINESS:

- 1. Database Wishlist—Shropshire:**
- 2. Adopt a Journal—Shropshire:**
- 3. Other**

FUTURE MEETING DATES FOR 2010-11 ACADEMIC YEAR—All on Fridays at 3:30 PM:

November 12—Pocatello – Library B06, Meridian 502

December 10—Pocatello – Library B06, Meridian 502

Meeting rooms for the following dates will be assigned when that calendar is available.

January 21

February 11

March 11

April 15

University Library Committee

Meeting Minutes: January 21, 2011

Revision approved by ULC 4/23/2011

Revision requested by Curriculum Council approved by ULC 9/9/11

The meeting was called to order at 3:35 by Chair Kathleen McCulloch, in B7 of the library. Others in attendance were Glenda Carr (in Meridian via distance learning system), Nancy Devine, Josephine Garibaldi, Cathy Gray, Andrew Holland, Vitit Kantabutra, Linda Leeuwrik, Bill MacLachlan, Sandra Shropshire, Jean Thomas, and AUL Jim Teliha. Martine Beachboard, Neil Tocher and Spencer Wagner were excused.

The first item of business was to review the minutes, the spelling of Kathleen McCulloch's name was incorrect. Jean Thomas moved to approve the December minutes with the correction; Linda Leeuwrik second the motion, which passed unanimously.

New Business

1. Budget

Sandra Shropshire presented the budget proposal that she has been working on for Dr Vailas. The PowerPoint presentation detailed the impact of cuts at two, four, five, and six percent. In the **staff** category, there is a full-time classified staff member retiring at the end of February, and her duties will be distributed to others and the position will not be filled, so there will be savings there. In the **travel, communications, media, supplies** category, these have already been cut as much as possible. The biggest impact will be for the **collection** budget, especially the journals.

There are two reasons for this. The first is that FY06/07 was the last year that the legislature provided a permanent increase to base to state four-year academic libraries' collection budgets specifically to offset inflation. In FY 07/08 and 08/09, ISU administration provided funding for this purpose, although it was one-time funding. In FY 09/10 and 10/11, the Library used reserve funds to offset inflation, but in July 2010, the Library's reserve was reallocated. This series of events means that the Library will have to recoup \$ 250,000.00 in journals expenditures, i.e., to implement a 20% cut to all journals in order to get back to its FY 06/07 level of purchasing power.

The second reason for the extensive journals cut lies in the state-mandated cuts of two, four, five and six percent.

Overall, services will not be cut, but due to less student workers, Sandra anticipates services will slow down. She also anticipates that interlibrary loans will need to expand, due to the decrease in the collection. Most of the budget cuts will be in the area of supplies, no matter what percent is cut, either two, four, five or six percent.

Sandra also assumes there will be a greater emphasis on fund raising for the library. As for increasing the overhead funds from research grants, Phil Homan suggested Kathleen contact the current chair of the Research Council, as he is on sabbatical this semester.

Sandra asked what other points should be added to the presentation, and Jim suggested a list of budget levels in the various categories from our peer institutions for comparison. Nancy Devine suggested there be some information about how these cuts might affect those departments that are being reviewed for accreditation, and several members said they would send Sandra the self-evaluation document for their departments accreditation review.

2. Revision of the By-Laws

Linda Leeuwrik revised the by-laws with the current template required by Faculty Senate, and they were distributed via e-mail to the members. Several changes, as required by Faculty Senate were discussed, such as the recall procedure and attendance requirements. In addition, the colleges nominate and elect their representatives, the Faculty Senate approves them, and then the ULC can meet. There are several colleges that do this less promptly than others, so it is important for the membership to be chosen in the spring so the ULC can get started with the first meeting of the session in September. Also, Faculty Senate can over-ride the by-laws, and has limited the terms a person can serve to two consecutive three-year terms; a year break must be taken before returning to the ULC. Currently, Vitit Kantabutra is serving his third term, although he should be able to finish serving his term. The other main adjustment is that the membership is listed by college, and specifies representation from the different program areas.

Kathleen called for a vote on the by-laws, and Andrew mentioned that the by-laws cannot be voted on in the same meeting the changes were presented. Kathleen suggested a vote by e-mail, to take place next week* and presented to Curriculum Council on Thursday.

3. Library Course

Sandra reported that the General Education requirements under review include information literacy requirement, and three library faculty have been included in discussions to offer an eight-week one credit course through the ACAD programs, which includes First Year Seminar, College Learning Strategies, among others. They are also looking at a template to present to faculty about information literacy instruction and the elements to be included. Linda has additional information from Ken Trimmer, chair of the committee reviewing the General Education requirements, which have been shared with library faculty working on this project.

Due to time constraints, no other business was discussed. The meeting closed at 4:54pm.

*The vote on the by-laws was conducted via e-mail on Monday, January 24 and January 25, with 13 responses, with no dissensions. The vote to approve the by-laws will be presented to Curriculum Council on January 27, 2011.

Submitted,
Catherine Gray
University Library Center Librarian

University Library Committee Minutes: November 12, 2010

The meeting was called to order at 3:31 by Chair Kathleen McCulloch with the following members in attendance: Martine Beachboard, Glenda Carr (via distance), Nancy Devine, Josephine Garibaldi, Cathy Gray, Rishika Haynes, Andrew Holland, Sandra Knighton, Linda Leeuwrik, Janet Loxterman (substituting for Rick Williams on sabbatical), Bill MacLachlan, Interim Dean Sandra Shropshire, Jean Thomas, Neil Tocher and Spencer Wagner. AUL Jim Teliha was present until 4:00.

The minutes were reviewed and corrected to reflect Glenda Carr was in attendance via distance on October 15. The minutes were then approved.

Introductions: Janet Loxterman (Biology) was introduced, she is representing the Natural Sciences while Rick Williams is on sabbatical.

New Business:

Library /Research Course Linda Leeuwrik talked with members of the Curriculum Council about getting an 8-week library course added to the course offerings in the ACAD program. Advisors should be encouraging students to sign up for the course. Sandi said the course is included in the new revised general education requirements.

ULC By-laws Linda Leeuwrik also brought up that as a subcommittee of Curriculum Council, ULC should not need to revise our by-laws, as representatives are not specified by college. Jim Teliha said apparently the problem is that the by-laws changes were not approved by the ULC, but Kathleen read minutes from the April 17, 2010 meeting that stated the by-law revisions were approved with membership changes.

Database Wishlist Sandra Shropshire explained the lists that were distributed via e-mail of the various wishlists. The databases first were divided into general/interdisciplinary resources, and subject specific resources. For each category, library staff ranked the top ten, based on information/research needs of patrons. The plan is to make the list available university-wide, drawing their attention to resources we should have as a research institution, but are not able to provide. The ISU Foundation office will have them, should any donors approach their office and ask for suggestions, and ULC members will have suggestions for prospective donors approaching their departments.

Motion: Neil Tocher moved to place the database wishlist on the library website, and Sandra Knighton seconded it. The motion passed unanimously.

Neil Tocher also commented that a request form should be put on the library website near the wishlist, and patrons could make suggestions to be added to the list. Nancy Devine suggested the list be reviewed periodically.

Sandra Shropshire reminded everyone that the library doesn't have a development officer, and the library needs other departments to advocate for library/research needs, and share them with the ISU Foundation.

Adopt a Journal The ULC asked Sandra Shrophsire to draft a policy, so she distributed her first attempt. Jean suggested she add text about a tax break for donating, and other minor editing comments were made, about the order of paragraphs. She will continue to revise, and accept further comments.

Other Sandra Shropshire would like to raise the grant overhead rate, it is now 2%, and currently brings about \$100,000 to the library. Neil Tocher suggested it be raised to 4%, which is the amount Sandra had in mind. Spencer Wagner asked to find out what rate other universities use, which Sandra will do.

The meeting was adjourned at 4:24pm.

DATABASES – A WISH LIST

There are electronic resources including online journal collections, indexes/databases, book collections, audio collections, photographic, videographic and other media available in most subject areas. An online resource can be found to match any subject interest and it is likely that the library needs it. The lists below are resources with an ongoing cost that the library faculty are aware of. It is unranked. A ranked list can be provided if needed.

Databases for the College Arts & Letters and/or the College of Education typically cost between \$5,000 and \$15,000

Databases for the College of Business typically cost between \$10,000 and \$30,000

Databases for the College Science & Engineering typically cost between \$20,000 - \$60,000

Top 10 Interdisciplinary Databases

1. JSTOR other sections
2. Elsevier's Freedom Collection and/or Science Direct
3. Arts & Humanities section of Web of Science
4. Web of Science (Back Years)
5. Serial Set (Lexis or Readex)
6. Women's Studies International (EBSCO)
7. Reference (Paratext)
8. Bibliography of Native North Americans (EBSCO)
9. LexisNexis Hearings & Congressional Record
10. Academic Search™ Alumni Edition

Other Interdisciplinary Databases A-Z

- American State Papers-3 separate databases (Readex)
- Contemporary Women's Issues (FirstSearch)
- FBIS-Foreign Broadcast Information Service (Readex)
- Government Periodicals Index (LexisNexis)
- House and Senate Journals (Readex)
- Index to Legal Periodicals Full Text (Wilson)
- LexisNexis Congressional Research-CRS collections -5 separate modules (LexisNexis)
- Scopus
- Serial Set Maps
- Wilson Select Plus (FirstSearch)

Top 10 Subject Specific Databases

1. El Compendex* -- Engineering
2. Classical Music Library – more seats needed* -- Music
3. Political Science Complete™ (EBSCO) -- Political Science
4. CIS-Current index in statistics (American Statistical Association) -- Mathematics
5. Dance in Video (Alexander St Press) -- Dance
6. Sanborn Map collections for surrounding states -- History
7. SciFinder Scholar – additional seats -- Chemistry
8. Theatre in Video (Alexander St Press) -- Theater
9. BioOne -- Biological Sciences
10. AnthroSource -- Anthropology

*related to accreditation issues

Other Subject Specific Databases A-Z

- AgeLine (EBSCO)
- Alexander Street Press collections – additional materials
- Alternative Press Index (FirstSearch)
- Alternative Press Index Archive (FirstSearch)
- American Antiquarian Society Historical Periodicals Collection: Series 1 & 2 (EBSCO)
- American Revolution Archives (EBSCO)
- Aquatic Sciences & Fisheries
- ARTbibliographies Modern (CSA)
- ArtStor
- ATLA Historical Monographs Collection: Series 1 (13th Century to 1893) & 2 (1894-1923) (EBSCO)
- Avery Index to Architectural Periodicals (Wilson)
- BIOSIS – back years
- Clase and Periódica (FirstSearch) - an "index of Latin American journals in the sciences and humanities.
- Classical Scores Library (Alexander St Press)
- Communications and Mass Media Collections (GALE)
- Contemporary Women's Issues (FirstSearch)
- CSA Biology Dbases – additional topics
- Essay and General Literature Index (Wilson)
- Family & Society Studies Worldwide (EBSCO)
- Health and Psychosocial Instruments (HAPI)- also supports counseling and nursing
- History Reference Online Complete (EBSCO)
- Humanities Plus (Wilson)
- International Bibliography of Theatre & Dance™ with Full Text (EBSCO)
- LGBT Life with Full Text (EBSCO)
- Mergent
- Music Online (Alexander St Press)
- Newspaper Archive (Phil's rec)
- Online chemical data – no specific database chosen, several exist
- Opera in Video (Alexander St Press)
- Physical Education Index (Wilson)
- PILOTS (Published International Literature on Traumatic Stress)
- Play Index (Wilson)
- Primary Sources in U.S. History (LexisNexis)
- Public Affairs Index (EBSCO)
- RILM Abstracts of Music Literature (CSA)
- RIPM Online Archive of Music Periodicals (FullTEXT) (EBSCO)
- Sage Communication
- Short Story Index
- Social Sciences Full Text (Wilson)
- Social Work Abstracts
- Sociological Abstracts
- Standards database – no specific database chosen, several exist
- Valueline
- Violence & Abuse Abstracts (EBSCO)

Adopt-A-Journal DRAFT

Did you know?

Popular journals such as Time, Newsweek, Psychology Today, etc. are priced in the less-than-\$ 100.00 a year range and their annual price increase is modest, if the price increases at all. Another type of journal--academic journals, utilized by ISU's students and faculty to identify and publicize research and scholarly developments in their particular fields--is entirely different.

Academic journals range in average price from \$ 200.00 for an academic journal in English, to \$ 2,800.00 for an academic journal in Chemistry. One essential physics journal that the ISU Library subscribes to currently exceeds \$ 23,000.00 a year. Prices for these journals are format neutral—they apply both to print and to electronic versions of the journals.

Pricing strategies such as these are a problem for library budgets, as you might imagine. Compounding this is the fact that academic journals typically experience an 8-10% annual inflation. The situation within the academic publishing world is compromising the Library's ability to support ISU's scholars in their work.

You can help. By participating in the Library's Adopt-A-Journal program, you contribute the price of a journal of your choice every year. If it's a print journal, we will post a public thank-you on the library shelves where the journal is kept. If it's electronic, we will make a similar thank you on the library website location from which this journal is accessed.

For additional information on this program, please contact the Library Dean's office at susaroth@isu.edu.