

# UNIVERSITY LIBRARY COMMITTEE

## Minutes

Friday, December 10, 2010

### Call to Order

The meeting was called to order at 3:30pm by Chair Kathleen McCulloch in Library B06. Others in attendance were Martine Beachboard, Glenda Carr (in Meridian), Nancy Devine, Josephine Garibaldi, Cathy Gray, Andrew Holland, Vitit Kantabutra, Linda Leeuwrik, Janet Loxterman, Bill MacLachlan, Sandra Shropshire, Jean Thomas, Neil Tocher, and Spencer Wagner. AUL Jim Teliha and Deb Easterly of the Office of Research were guests.

The minutes of the November 12, 2010 were amended to note that Linda Leeuwrik is not on the Curriculum Council, but she did talk with some members. The corrected minutes were approved unanimously.

### Old Business

#### 1. Overhead Funds

Deb Easterly, representing the Office of Research explained how the grant overhead funds are distributed. Indirect costs at ISU are generated through external grants received by the institution. A rate is approved by the federal government for use on federal grant proposals - 47% of salaries and wages. The SBOE has set rates for proposals going to state agencies - 20% total costs, and for private groups and business - 25% of total costs or 47% of salaries and wages, whichever gives ISU the greater return.

When the grant is awarded the indirect costs that we receive are divided up among several entities on campus:

2% Library

35% University, general fund - I think

15% Office of Research

53% to the College from which the proposal originated.

Each dean decides how much of this money to keep and passes some on to the originating department. Each chair then decides to keep the funds for the department or to give some or all to the person who wrote the proposal. The decisions about this division were made by the dean and chairs.

The Research Council was the group that brought up the idea to give a percent of this money to the library. This was ~8 years ago. The Research Council might be a good group to start within the library's quest for a greater percentage of the IDC. Deb suggested that if the library wants to pursue getting a higher percentage of the overhead funds, the ULC needs to approach Philip Homan, current chair of the Research Council. Jim Teliha noted that Homan is going on sabbatical next semester, so he needs to be contacted soon. The current rate of 2% was established in 2002.

Deb Easterly left the meeting after presenting this information. Sandra Shropshire presented a table which explains the amounts of grant overhead funds received by libraries of our peer institutions and the other Idaho institutions. Libraries of most of our peer institutions do not receive any portion of grant overhead funds, although a few do. Jim Teliha commented that when the 2% apportionment, ISU was a teaching institution needing the funds to support the

teaching mission. As an aspiring research institution, needs are even higher for additional research resources. Jim also commented that ISU also has the lowest ratio of staff to patrons (faculty and students) in our peer list. Josephine Garibaldi asked if any portion of student fees go to the library, and Sandra said no.

Nancy Devine suggested someone representing the ULC should approach the Research Council, as it would be more beneficial if coming directly from the faculty. It may seem self-serving if the library administration approached the Research Council for money for the library. Jim reiterated that Phil Homan is the library's representative on the Research Council, and someone will be chosen soon to be his replacement while he is gone next semester. Kay Flowers was an ex-officio member of the Research Council when she was library dean.

## **2. Adopt A Journal**

Martine Beachboard adapted Sandi's draft, and the new version was distributed to members electronically earlier. Most members expressed approval for the document, although there were a few editorial suggestions. The consensus was to add a few more disciplines with average journal costs, especially those affiliated with our mission as a health institution. Linda Leeuwrik suggested a printed brochure should be available in the library and for the ULC members to promote the program.

Spencer searched online and found that University of Chicago has an "adopt a journal" program which can accept payment online via credit cards. He suggested we look at their program we could use for an example, and Bill suggested we talk to them about its success. Josephine commented that we should go through the Office of Sponsored Programs to get approval and Sandra suggested we contact the ISU Foundation and work with them. Spencer suggested we need to get a box for donors to check on the ISU Foundation donation form.

**Motion:** Neil Tocher moved the library approach the ISU Foundation office and get a bullet/box to check on their donation form. Linda Leeuwrik seconded the motion, and it passed unanimously.

It was also mentioned that the athletic department could partner with the library, and that we should ask for a percentage of their ticket sales. Although this would need approval from the athletic director and the ISU Foundation, it would be a great benefit to both parties, as the athletes are students striving to do research as well. It was noted most women athletes are more conscientious students. Sandra suggested there could be a "READ" poster made with Benny the Bengal.

## **3. Budget**

Sandra explained that the deans have been asked to prepare budget proposals with five, eight and ten percent cuts for next fiscal year. Thanks to inflation, there will already be a seven percent cut in journals. In addition, the State Board of Education (SBOE) is also requiring universities to have a certain percent of their operating budget in reserve each year, and the budget presentations will begin in February. Sandra noted that last year, the library did not take any budget cuts, although the rest of the university departments were cut profusely.

## **4. Other**

### **Library Course**

Linda Leeuwrik talked with Ken Trimmer of the Curriculum Council; he is leading the group

reviewing General Education requirements. No new courses have been offered, but now would be the time to make any proposals. Ken Trimmer suggested Linda talk to Kristi Austin, and invited both to attend a meeting on Tuesday. Jim has talked to Laura Woodworth-Ney (Assoc. VP) about the library role in information literacy, and also discussed a 9-week course on the use of the library. Linda is unable to attend the meeting, but Jim will send her documents that were distributed for the Tuesday meeting, and she will respond electronically.

### **By-Laws**

Linda Leeuwrik explained that although the ULC approved by-laws in April, Curriculum Council says there are problems because they

- don't follow the template required
- don't include a discipline procedure, grievance procedure and recall policy
- don't reflect the reorganization, showing representation by colleges.

Nancy Devine commented that she wrote the by-laws with the template provided at the time, so they must have changed templates. Linda will put the by-laws in the template and send them to Cathy, who will then include them in the packet for review next meeting.

### **Adjournment**

The connection to the Meridian facility was lost, and having no further business, Kathleen adjourned the meeting at 4:52.

## Adopt-A-Journal DRAFT

The Library's Adopt-A-Journal program allows you to contribute the price of a journal of your choice to the Library. This could be a tax-deductible gift you'd give every year to support the work of ISU. As a gesture of appreciation, we will post a public thank-you on the library shelves—for print journals—or on the journal's library website location—for electronic journals.

Why is the Library offering this program? Popular journals such as Time, Newsweek, Psychology Today, etc. are priced in the less-than-\$ 100 a year range and their annual price increase is modest, if the price increases at all. On the other hand, pricing for academic journals, utilized by ISU's students and faculty to identify and publicize research and scholarly developments in their particular fields, is entirely different. Below are representative average prices for academic journals. These prices apply whether the journal is in print or electronic form:

Discipline	Average Journal Cost (2010)
English	\$ 275
Math	\$ 1,541
Chemistry	\$ 3,792

Pricing strategies such as these are a problem for library budgets, as you might imagine, and compounding this is the fact that academic journals typically experience 8-10% inflation annually. Since the Library assigns 55% of its collection budget to support journals subscriptions, these conditions within the academic publishing world are compromising the Library's ability to support ISU's scholars in their work.

Gifts to support the partial adoption of a journal would also be put to productive use. For additional information on this program, please contact the Library Dean's office at [susaroth@isu.edu](mailto:susaroth@isu.edu).

Library	Library Dean	Response
<b>Peers</b>		
Kent State U.	James Bracken	none
Montana State U.	Tamara Miller	\$350,000/year from Research Office. President considering move to %age
North Dakota State U.	Dmichele Reid	
Northern Arizona U.	Patrick Dawson	
Northern Illinois U.		10%
South Dakota State U.	not available	
U. of Montana	Bonnie Allen	none
U. of Nevada-Reno	Tod Colegrove	
U. of North Dakota	Wilbur Stolt	none
U. of Oregon	Deborah Carver	
U. of South Dakota	Anne Moore	none
U. of Wyoming	Maggie Farrell	Flat \$180,000/year from Research Office for past 10 years.
Wichita State U.	Ravi Pendse	1.1
<b>Aspirational Peers</b>		
New Mexico State U.	Elizabeth Titus	Currently 2.5%. Down from 5% in 2008
Oregon State U.	Faye Chadwell	2.50%
Utah State U.	Richard Clement	No set amt. Ad hoc additions only.
<b>Idaho</b>		
Boise State U.	Marilyn Moody	none
U. of Idaho	Lynn Baird	none